



18th June, 2020

To : All Members of Council

Dear Member

YOU ARE HEREBY SUMMONED TO ATTEND a virtual meeting (via Microsoft Teams - a link will be sent via email shortly before the day) of an Ordinary Meeting of the Council to be held on **THURSDAY, 25th JUNE, 2020 at 9.15 a.m.**

PLEASE BE ADVISED: All questions are to be submitted to the RFO in advance, via telephone and email, for responses to be compiled appropriately - there will be an opportunity for salient supplemental questions during the course of the meeting.

Therefore, it is imperative that all documents are scrutinised prior to consideration at the meeting and you have all paperwork to hand.

Please make apologies directly to the CLERK (not via another Councillor) before the day of the Meeting.

Yours sincerely

Clare Price

Clare Price
Town Clerk

A G E N D A

1. Apologies
2. Declarations of Interest
3. **To consider the exclusion of the Press and public by virtue of the matters to be discussed under the provisions of the LGA 1972, Schedule 12A**
4. Accounts: to ratify Schedule of Payments - April to June 2020
5. To receive Bank Reconciliations to date (confirmation, sight on request, to RFO)
6. To receive Budget against Actual 31st March, 2020
7. To consider Revised Reserves as at 31st March, 2020
8. To receive / accept Asset Register as at 31st March, 2020
9. To receive: report of the Internal Auditor
10. To confirm the Annual Accounts and agree the Annual Governance Statements on the Return for 2019/2020, prior to External Audit
11. Internal Audit 2018/2019: to undertake a review of the Internal Audit Process for the year ended 2018/2019
12. Council approval and certification of Annual Return to be signed by Mayor